

## **Aquatica Synchro Family Commitment Plan**

Aquatica Synchro fully relies on volunteers to ensure the club maximizes the opportunities to promote the sport of synchronized swimming, and maintain a current and futuristic vision of the club's and athletes' successes through a not for profit organization. Without the commitment and dedication from the parents, the programs would not exist for our children to share in the many opportunities that Aquatica Synchro Club offers.

The new Family Commitment Plan (FCP), effective for the 2017/18 season, was designed with the following goals:

- To reinforce the importance of volunteer activities
- To ensure fairness in sharing the responsibilities amongst families
- To ensure all essential duties are covered without undue burden on a small number of individuals
- To provide a variety of non-essential events to ensure our swimmers are having "fun" while developing as athletes

### **How the Plan Works:**

Much like previous years, each family will allow a volunteer levy to be pre-authorized against their credit card at registration.

- We will no longer keep track of volunteer hours as "time"
- Each job or role will be issued a point value. Each point has a cash value of \$1.50.
- Families will be responsible for completing a sufficient number of tasks equivalent to their point requirement or paying the levy for any remaining points. In this case, their levy payment will be pro-rated.
- The number of "volunteer points" required per family will be dependent on the program in which their athlete is registered. Point requirements are found in the table below.
- For families with multiple swimmers, the points required will be for the swimmer with the greater number of training hours, plus 50% of the required hours for any other swimmer(s).
- A certain job's point value may be adjusted by the board from year to year, dependent on fluctuations in registration and other factors.
- Families may choose not to volunteer. In this case, they will pay the full levy, which is equivalent to \$1.50 per point required.



- Families will not get paid out for any points completed in excess of their requirement.

## **Program Administration**

There is an assumption that all families will participate in the FCP, but it is not mandatory. If you do not wish to participate, you can indicate this at time of registration via a radio button when enrolling your swimmer for their program.

The club uses [www.signup.com](http://www.signup.com) to sign up for volunteer positions. Many, but not all jobs will be posted at the beginning of the season. Additional jobs will be posted as they arise. Once posted online, the volunteer coordinator will communicate to all competitive families via email that jobs are available. A link will be provided, as well as a description of the job and the point value associated with the job/role.

Families can register for any job of their choosing. Jobs are filled on a first come, first served basis. All members are responsible for ensuring that they take their own initiative in earning FCP points.

Once the job is completed, the volunteer coordinator will apply the points earned to the swimmer's account. The volunteer coordinator will communicate your volunteer points tally mid-way through the season.

## **Points Requirement**

Competitive athletes need competitions in which to participate. That is why it is crucial for parent volunteers to fill meet positions during competitions. To accommodate this, a minimum of 50% of required points should come from swim meet positions, with the remaining earned from non-swim meet roles.

The following scale has been developed to outline the expectations of each family according to their swimmer's weekly training hours.

Program	Total Point Requirement	Levy	Swim Meet Points (min. 50%)	Non-Swim Meet Points (50%)
8 & Under Provincial Stream	140	\$210	70	70
10 & Under Provincial Stream	150	\$225	75	75
11-12 and Novice Provincial Stream	170	\$255	85	85
13–15 Provincial Stream	200	\$300	100	100
16-18 Provincial Stream	200	\$300	100	100
11-12 High Performance	220	\$330	110	110
13-15 High Performance	260	\$390	130	130
Junior and Senior High Performance	280	\$420	140	140
Masters Competitive	40	\$60	20	20

### Volunteer Roles/Jobs

There are many different jobs that must be undertaken in order to have a successful, thriving club for our athletes. Below is a list of some of the jobs that will be required to be filled during the season. Note that the list is not exhaustive, but is intended as a guide to the types of jobs that need to be filled by parent volunteers.

**Executive Board Positions:** President, Vice President, Treasurer, and Secretary

**Member-at-Large Board Positions:** Wardrobe Coordinator, Registrar, Fundraising Coordinator, Travel Coordinator, Volunteer Coordinator, Communications Coordinator

**Major Meet Roles:** Meet Manager, Announcer, Award Coordinator, Judge Hospitality Coordinator, Aquatica Café Coordinator, SSM Judge or Referee



**Other Meet Roles:** Timer, Scorekeeper, Head Referee, Assistant Referee, Runner, Baker, Café Volunteer, Gelling Station Clean-Up Volunteer

**Major Non-Meet Roles:** Webmaster, Special Events Coordinator (Kick-off party, Watershow), Position on SSM Board, Banner/Brochure Attendant

**Other Non-Meet Roles:** Marketing help (design marketing material, help out at promotional events), Watershow assistant, Club Photographer